

# MEETING MINUTES

**Topic: Meeting 7- Registration and Plans for October**

**Monday, October 1, 2018- 6:45 am- 7:30 am**

**Location: Internet Cafe**

**Minutes recorded by: Braden Weiler**

**Meeting called by: James Seganti**

**Attendees: Damian Lumm, Angel Montiel, Caleb Hatcher, James Seganti, Braden Weiler**

## **Executive Summary:**

The main objective of this meeting was to complete the registration for the SAE Aero competition. In order to register for the competition, Caleb and James both tried to register to give our team a better chance of getting into the 75 team limit. However, even with both of them doing the registration process our team ended up being placed on the waitlist. With that said, we discussed plans for the budget since we would not need the registration fee at the moment. To end the meeting, we proposed a plan for our next meeting to go over MATLAB codes for the airfoil and propellor and begin concept generation for the main parts of our plane.

**Table 1. Record of meeting.**

<b>6:45 am to 7:15 am</b>	<b>Introductions</b> <ul style="list-style-type: none"><li>• Completed registration for the competition</li><li>• After seeing that we got placed on the waitlist we discussed plans for the budget since we would not need the registration fees currently</li></ul>
<b>7:15 am to 7:30 am</b>	<b>Plan for next meeting</b> <ul style="list-style-type: none"><li>• Begin concept generation for the fuselage, propellor, airfoil, wings, and landing gear</li><li>• Go over the MATLAB code for the propellor and airfoil</li></ul>
	<b>Plans for the week</b> <ul style="list-style-type: none"><li>• Caleb is planning to meet with Dr. Schafer on Tuesday</li><li>• Damian and Caleb are going to work on their MATLAB codes for the propellor and airfoil</li></ul>

**Next formal meeting: October 3, 2018, MEP Lounge, Engineering Building, at 5:15 pm**

